**AV/B1/B2-Jahresarbeitsplan**  **Schuljahr:**

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| **Woche vom...bis...** | **To-do** | **Klasse:***(Klassenbezeichnung)* | **Klasse:****...** | **Terminierung***(Datum, Uhrzeit)* | **Zuständigkeit** |
| 07.08.- 11.08.23 | Einführungstage:* Organisatorisches:
* Schüler-Akten: Ordner einrichten
* Ordner für Entschuldigungen einrichten
* …
* Teambildung etc.
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|  | Einladung 1. Bildungsgangkonferenz versenden |  |  |  | Biga-Leitung |
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|  | **1. Bildungsgangkonferenz** |  |  |  | alle KuK |
|  | **Herbstferien von... bis...** |  |  |  |  |
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|  | **Weihnachtsferien von ... bis...** |  |  |  |  |
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|  | **Osterferien von... bis...** |  |  |  |  |
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|  | **Sommerferien von... bis...** |  |  |  |  |
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**Praktikumszeiten/-tage der Klassen:**

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| **Klasse** | **Praktikumsbeginn** | **Praktikumsende** |
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